



Sierra Elementary PTC Minutes
November 5, 2014 – 6:00pm

I. Call to order

Meeting called to order at 6:03 pm.

II. Roll Call/Introductions

Jamie Wuertner, President

Jennifer Woodside

Hannah Anderson

Mark Musser, Co-Vice President

Claire Luna

Rose Marie Caballero

Suzi Pangman, Co-Vice President

Belinda Han

Katie Leman, Co-Treasurer

Matthew Oliver

Barbara Trammell, Co-Treasurer

Helena Beisel

Susan Willson, Secretary

Yvonne Edwards

III. Approval of minutes – October 1, 2014

Katie Leman motioned to approve the minutes for the PTC General Meeting held October 1, 2014. Suzi Pangman seconded. Minutes approved.

IV. Treasurers Report

Katie Leman, Co-Treasurer, provided an update on the previous month's activity. Please see attached budget. Highlighted comments include the net revenue from this year's FUNd Run which currently stands at \$25,182. There could be additional funds coming in through employee matching programs. Also highlighted was the Fall Carnival which has netted \$3,800 to date.

Katie also pointed out that there is \$1,075 in the Music Teacher's account; however, \$539 was approved for the purchase of a cello. PTC to follow up accordingly.

V. Event Updates

A. Fall Carnival (Susan)

Susan Willson, Chair of this year's Fall Carnival, thanked the PTC for all of their support of this year's event. The committee worked hard to put together a fund event for the families and it seemed like a good time was had by all. As mentioned in the Treasurer's Report, we stand to net at minimum

\$3,800. However, with the McDonald's sponsorship and revenue from Joe's American Classics still outstanding, we should net approximately \$4,300 minimum.

Ms. Edwards complimented the Carnival committee for their hard work and effort.

VI. District IB Funding Update (Hannah)

Hannah gave an update on her meeting with the District held on October 22, 2014. First, she clarified how the expenses were covered in the previous school year, as there has been some confusion as to the District's involvement. In the 2013/2014 school year, IB expenses were covered in the following manner:

- \$25,000 – Paid by District
- \$30,000 – PTC funded
- \$10,000 – Private donation by PTC family

Second, Hannah expressed how pleased the District is with our IB program and recognized their role in covering the costs associated with the program. As such, the District will be reimbursing the PTC \$7,910 in program fees already paid this year. Furthermore, the District will pay the program fee for the 2014/15 school year. Hannah has requested an additional \$5-6,000 to help cover the costs associated with the IB Coordinator and training.

IB requires that a second language is provided. However, it does not stipulate how that program is offered. Therefore, it will fall to the school to cover the Spanish program.

Discussion turned to the \$7,910 expected reimbursement and how best to apply those funds to our school. The PTC requested Hannah prepare a list of priorities based on teachers' feedback to the December PTC meeting. Hannah stated that she has already begun some discussion with her teachers/staff and the following items were mentioned: IB training, copy machine, shade structure, additional chrome books.

Matthew Oliver inquired about the necessity of IB training. Hannah explained the various areas of focus, including curriculum development and instruction, as well as conceptual-based training. Both Ms. Edwards and Ms. Caballero supported Hannah's remarks indicating that IB is a process and training is essential.

VII. Teacher Requests

A. Owl Pellets

Jamie Wuerthner motioned that \$9 be moved from the General Fund to cover the additional costs associated with acquiring owl pellets. Suzi Pangman seconded. Motion approved.

B. Walker Creek Financial Assistance

\$1,500 is being requested to cover outstanding expenses for this year's 6th grade week-long camp at Walker Creek - \$800 to cover Walker Creek expenses \$700 to keep in the account to use as needed throughout the year.

Matthew Oliver inquired about PTC's ability to designate funds specifically to cover the costs associated with Walker Creek each year. Mark Musser and Hannah Anderson jointly explained how the PTC refrains from designating specific funds from the group's fundraising efforts. Rather, 5th grade classes focus their efforts on small fundraisers throughout the year to help offset costs associated. Matthew Oliver motioned that \$1,500 be moved from the General Fund to cover the expenses noted. Mark Musser seconded. Motion approved. ***Teacher Lounge Refrigerator***

Suzi Pangman motioned that \$450 (\$399 for the unit and additional money for tax and shipping) be used from the General Fund for a new refrigerator for the teachers' lounge. Matthew Oliver seconded. Motion approved.

D. Book Room

Susan Willson motioned that \$200 be used from the General Fund to cover the costs associated with the Book Room. Matthew Oliver seconded. Motion approved.

VIII. Principal's Message

- Sami's Circuit went well – he changed up the routine a bit, which really got kids moving.
- The Strategic Planning Team is nearly finished revising our mission, establishing five year objectives and an action plan. The three areas they are concentrating on include: IB instruction; goal-setting; and enrichment programs.
- Just a reminder that parent teacher conferences are coming up the week prior to the Thanksgiving week break.
- Chrome Books are out in classes. There was a parent request on training for the Chrome Books and more information on how they will be utilized in the curriculum. There will be a parent technology night in early 2015.
- Family Math Night is scheduled for Thursday, November 6th.
- Classrooms will be participating in a Holiday Read Around the week before the holiday break. Winter-themed books will be read.
- The Book Fair will be held during the same week as parent-teacher conferences. We will be having Lunch with a Loved One during the week where parents can have lunch with their kid and then visit the Book Fair afterward. Proceeds from the Book Fair go to our library.

IX. New business/Open Forum

- A parent questioned whether there is any more discussion/update on Sierra' future as a K-8th grade school. Hannah didn't have any information, but felt there would be more information to come by the end of the year.

- Katie Lemman pointed out that the General Fund was getting light and that we needed to move funds to cover the costs associated with IB Spanish. Mark Musser motioned that \$15,000 be moved from the FUNd Run account to the IB Spanish Program. Matthew Oliver seconded. Motion approved.

Jamie Wuerthner motioned that the remaining \$10,182.36 in the FUNd Run account be moved to the General Fund. Barbara Trammell seconded. Motion approved.

- **Restaurant Night Out** - (Update) September 25th – California Pizza Kitchen raised \$148 for the PTC (we received 20% of the proceeds from the night, which totaled \$703. October 28th – Smashburger - \$1.00 per meal was donated bringing in \$54. The next Night Out is scheduled for Thursday, November 20th at Trademark Pizza, which will be donating 20% of the proceeds that night.

X. Adjournment

Meeting adjourned at 7:16 pm.

Minutes taken and submitted by Susan Willson, PTC Secretary.